



Cars Area Together Grant

Criteria and Guidance Notes

Small Grants up to the value of £1000

1.0 Contact Details

- 1.1 Cars Area Together is supported by Colebridge Trust Ltd as the 'Local Trusted Organisation' on behalf of the BIG Local Partnership. Colebridge Infrastructure is one of the operating brands of Colebridge Trust Ltd.
- 1.2 Colebridge Trust's Head Office is based at Lower Ground Floor, The Core, Homer Road, Solihull, B91 3RG. Their contact for Cars Area Together is Judy Tullett, Project Manager. Judy is available on 0121 730 2095 or judy@thecarsarea.co.uk should you wish to contact her.

2.0 What is Cars Area Together?

- 2.1 Cars Area Together is an initiative of the Big Lottery Fund and an excellent opportunity for residents to spend £1m over 10 years to make a massive and lasting positive difference to 'The Cars' area of Smiths Wood.
- 2.2 Cars Area Together is about bringing together the local talent, ambitions, skills and energy of local residents, groups and organisations who want to make the Cars area an even better place to live, by meeting priority needs which have been identified by local residents.
- 2.3 Cars Area Together vision for the Cars is:

'To breathe life back into the Cars by increasing opportunities for the community to come together, creating more community leaders and fostering the development of a more prosperous and sustainable community of which we can all be proud'

3.0 Who can apply for small Cars Area Together grants? *

- Small Constituted Groups
- Not for profit Sports Clubs
- Registered Charities
- Social Enterprises/CIC's

***NB** – If you are an individual with a project idea please come and speak to us.

4.0 Eligibility

- Funding request must be for activity of benefit to The Cars Area, Smith's Wood.
- Priority is given to existing groups and organisations currently providing activity in The Cars Area.
- Priority will be given to smaller organisations with an income of less than £50,000 (based on your most recent accounts).
- You can only hold one Big Local grant award at any one time.

No grants will be made for work/activities already carried out

5.0 Funding Specifications

- Awards are made to a value of between £100 - £1000
- The Cars Area Together Funding Panel (which is made up of local residents) retain the right to award less than the amount requested.
- Part of the terms and conditions of the grant will be to publicise that activities were funded by Cars Area Together. Aimée can help you with this.
- Awards can be made for capital or revenue costs and running costs.
- Any award must be fully spent within 3 months from the receipt of the award.

6.0 Cars Area Together priorities for grant funding

To be eligible for grant funding your group must help us to deliver at least one of the following priorities:

Priority 1 Park, Green Spaces and local environment

Develop activities that improve the local environment or that enable the community to make the best use of existing green space.

Priority 2 - A stronger, more involved community

Develop activities that enable the community to come together, develop new relationships and achieve common goals.

Priority 3 - Young People

Develop positive activities for younger people that will improve their skills, confidence and wellbeing.

Priority 4 - Older people

Develop activities that engage with older people therefore reducing their risk of social isolation.

Priority 5 - Sport

Develop activities to enable people of all ages to engage in sport and that encourages people to use the local facilities.

Priority 6 – Enterprise, Employment and Financial Sustainability

Develop projects that encourage enterprise and improve the employment prospects of local people.

(You may want to consider asking for contributions towards the cost of providing the services you propose as a way of ensuring that they may continue after your grant funding has ended and reference this in your application)

7.0 Grant deadlines and the decision making process.

The Grants process will open from August 2018 – April 2019. The dates will be advertised on our website (www.thecarsarea.co.uk) Facebook page (The Cars Area – Smiths Wood) and the Colebridge website (www.solihull-sustain.org.uk)

Please note panel meeting dates are subject to change.

- 7.1 All applications will be reviewed by panel made up from resident members of the Cars Area Together Partnership.
- 7.2 Members of the panel will be required to declare any interest they may have in your group receiving funding. In the spirit of fairness, where such interest/s are declared, member/s will be asked to refrain from the decision making process.
- 7.3 Priority will be given to groups based in The Cars area.
- 7.4 Applicants will be informed in writing of the panel's decision and feedback will be provided. Please note there is no right of appeal for unsuccessful applicants.

8.0 Where can I go to if I need help and support with completing my application?

- 8.1 If you need advice, guidance and support to enable you to complete your application, please contact Lizzie Powell at Colebridge Trust Ltd on 0121 704 7860 or lizziep@colebridge.org

Please do not submit hand-written application forms.

9.0 Where should I send my application once I have completed it?

9.1 Once completed, applications should be emailed to Judy Tullett on judy@thecarsarea.co.uk or sent to Aimée Mallinson, Community Development Worker by post to Aimée Mallinson, Cars Area Together, Auckland Hall, 25 Sunbeam Close, Smiths Wood, Solihull, West Midlands, B36 9JR.

10.0 When will I hear whether my application has been approved?

10.1 We anticipate that you will be informed of the panel's decision within a week of the panel meeting. We do however reserve the right to extend the approval period if required. You should note that panel's decision is final.

11.0 What time frame should the project take place in?

11.1 The project should be delivered within a 12 month period.

12.0 Rules on re-applying

12.1 Organisations whose applications were unsuccessful can re-apply anytime however we would not wish to see the same application re-submitted

13.0 Monitoring evidence required.

13.1 Successful organisations will be asked to complete a grant acceptance form before receiving their grant and a simple Project Closure Report to be completed at the end of your project. Reports should be accompanied by evidence of spend (receipts/invoices etc).

14.0 Project Publicity

14.1 Cars Area Together can help in promoting your project to the wider community. We would welcome the opportunity to look at ways we can celebrate the success of good projects under the Cars Area Together brand.