

Need help with IT to get a job?



FREE 1:1 training & support at:

- **Chelmsley Wood Library**
- **Solihull Central Library (The Core)**
- **Shirley Library**

We also offer IT skills courses.

Learn with ReCOM to:

- **Send & receive emails**
- **Produce & upload CVs**
- **Register on Job Sites**
- **Write a letter in Word**
- **Download application forms**
- **Complete online application forms**
- **Use spreadsheets**

**Phone ReCOM for an appointment
0121 663 0335**



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